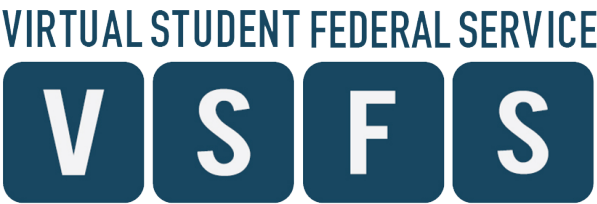


Develop Resources to Expand Inclusion within the Forest Service



Project Title	Develop Resources to Expand Inclusion within the Forest Service
Project Summary	Intern needed to update current training material, develop an inclusion resources repository, and create a communications plan to share these products with inclusion trainers across the country.
Country	United States
Country/Region of Focus	United States

Project Description

We would love for you to join our New Conversations work group. Established in 2015, New Conversations provides internal training sessions and resources to promote self-awareness, shared responsibility and personal commitment around increasing inclusion within the Forest Service. As an intern, you will work closely with a mentor and New Conversations leads (Guiding Coalition) our group to update current training materials; create a repository of the latest research, tools and techniques for providing training on inclusion and diversity; and create a communications strategy to share our new offerings with trainers across the country. Your work as part of the team, will make an invaluable contribution to our goal of creating a workforce where each employee feels valued, empowered and heard.

Required Skills or Interests

- Skill(s)
- Design thinking
- Editing and proofreading
- Graphic design
- Marketing
- Research
- Writing

Additional Information

New Conversations is a team of Forest Service employees at multiple working levels and expertise virtual trainers located across the United States. As part of our team, your duties will include:

- Updating current training materials. Includes reformatting current material to improve design and increase ease of use.
- Creating an inclusion repository to include updated research and articles, exercises, videos, tools and techniques for providing training on inclusion.
- Developing a communications strategy to engage virtual trainers around this new product and promote its use.
- As available, joining New Conversations Guiding Coalition bi-weekly calls to provide updates on project status.

Language Requirements

None